



The Secretariat

Physical Address: 1 Strand Street, NatMirc, Swakopmund, Namibia

Phone: + 264 (64) 406-885 • Fax: + 264 (64) 406-884 • Email: info@seafo.org • Website: www.seafo.org

South East Atlantic Fisheries Organisation (SEAFO)

## LIST OF DOCUMENTS FOR 15<sup>th</sup> ANNUAL MEETING OF THE STANDING COMMITTEE on ADMINISTRATION & FINANCE (SCAF) - 2023

**CHAIRPERSON:** Mr. Wickness ROOIFONTEIN (SOUTH AFRICA 2023-2024)

**VICE-CHAIR:** xx (ANGOLA 2023-2024)

**VENUE:** Virtual & Physical Swakopmund (Secretariat Office)

**DATE:** 28 November 2023

Document Ref. Number	Agenda Item	Document Title	Provider	Availability of Document
DOC/SCAF/00/2023/Rev1 (15 Nov 2023)	All	List of Documents	Secretariat	Available before meeting
DOC/SCAF/01/2023/Rev1 (15 Nov 2023)	All	Provisional Agenda of the 15 <sup>th</sup> Meeting of SCAF	Secretariat	Available before meeting
DOC/SCAF/02/2023/Rev 1 (15 Nov 2023)	All	Provisional Annotated Agenda of the 15 <sup>h</sup> Meeting of SCAF	Secretariat	Available before meeting
DOC/SCAF/03/2023	5	Audited Annual Financial Statements for 2022	Auditors/Secretariat	Available before meeting
DOC/SCAF/04/2023	5	Auditors' Management Letter	Auditors/Secretariat	Available before meeting
DOC/SCAF/05/2023	6	Executive Secretary's Report on Administration & Finance	Secretariat	Available before meeting
DOC/SCAF/06/2023 Rev2 (10 Oct 2023)	7	Provisional 2024 & 2025 forecast budget	Secretariat	Available before meeting
DOC/SCAF/07/2023/Rev1 (10 Nov 2023)	7	Provisional 2024 & 2025 forecast budget explanatory notes	Secretariat	Available before meeting
DOC/SCAF/08/2023/Rev1 (10 Nov 2023)	8	Contribution of Contracting Parties	Secretariat	Available before meeting
DOC/SCAF/09/2023	9	Draft process of recruitment of a new ES	Secretariat	Available before meeting
DOC/SCAF/10/2023	9	Review of the 2016 Performance Review report relevant to SCAF	Secretariat	Available before meeting